

Parks and Recreation
163 May Street
Bishop, California 93514



TEL. (760) 873-5577
FAX. (760) 873-5599
E-MAIL:
chamilton@inyocounty.us

SPECIAL EVENT/FACILITY USE AGREEMENT

Facility Location/Area Requested: _____

Applicant/Sponsoring Organization: _____

Name

Address

City

State

Zip Code

Contact Person

Telephone Number

Purpose of Event: _____

Activities (Be Specific) _____

Dates: _____ Time: _____ to _____

Anticipated Attendance: _____ Will alcoholic beverages be on premises? YES or NO
Circle one

General Public: YES or NO Will you be using a caterer? YES or NO If so, name: _____
Circle one Circle one

Provisions made for: Clean up YES or NO Security YES or NO Garbage YES or NO
Circle one Circle one Circle one

I have read the County of Inyo's Fees, Rules and Regulations for the Use of Group Picnic Areas and Community Buildings and know the contents thereof. By signing this document, I personally, or on behalf of the organization I am authorized to represent, bind the organization or myself to the terms and conditions set forth therein.

1. Enclose two (2) checks or money orders made payable to Inyo County Parks and Recreation:

- a) \$50.00 check/money order for the Day Use Fee.
- b) \$150.00 check/money order, refundable deposit (if you are serving alcohol at your event, please include an additional \$100.00 in your deposit AND provide Proof of Insurance).

All items – Agreement Form, Day Use Fee, and Deposit should be submitted at least two (2) weeks prior to your event.

Applicant:

Risk Management:

Signature

Approved – No Insurance Required

Approved – Insurance Required

Director of Parks & Recreation